

MACHAKOS TOWN TECHNICAL AND VOCATIONAL COLLEGE



P.O BOX 3544-90100, MACHAKOS

Email: machakostowntvc@gmail.com info@machakostowntvc.ac.ke

Website: www.machakostowntvc.ac.ke

Tel: 0113 814 680 OR 0784 604 682

Excel in Skills and Technology



JOB VACANCY

Machakos Town Technical and Vocational College is a Public TVET Institution under Ministry of Education, State Department of Technical, Vocational Education and Training. The Institution invites applications from suitably qualified persons for the following available vacancy in the college.

S/NO	Vacancy No.	Vacancy Title	Qualification	No. of Vacancies
1.	MTTVC/001/2025	Procurement officer	<ul style="list-style-type: none">• Degree/Higher Diploma in Procurement/ Purchasing Supplies Management with at least 3 years work experience at a busy organization.• Registered and active member of KISM• Computer literacy- Proficient in Microsoft office Suite, especially Excel• Any other relevant qualification.	1

All applications should be submitted together with detailed curriculum vitae, a copy of ID/Passport, copies of academic certificates and Transcripts, relevant supporting documents and testimonials in a sealed envelope addressed to the following on or before **2nd April, 2025**.

The Principal/ Secretary BoG

Machakos Town Technical and Vocational College

P.O. BOX 3544- 90100

MACHAKOS

N/B: Machakos Town Technical and Vocational College is an equal opportunity employer. Persons living with disabilities (pwws) are encouraged to apply. Only shortlisted candidates will be contacted.

Approved for
Circulation.
[Signature]

