



MINISTRY OF EDUCATION
State Department for Technical, Vocational Education and
Training



MACHAKOS TOWN TECHNICAL AND VOCATIONAL COLLEGE
P.O Box 3544-90100, MACHAKOS.

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Excel in Skills and Technology

TENDER ADVERT

INVITATION FOR REGISTRATION OF SUPPLIERS FY 2026/2028

Machakos Town Technical and vocational college intends to update its suppliers list hence invites applications from interested eligible, capable and competent firms for supply and delivery of goods, works, services and consultancy for the financial year 2026/2028

CATEGORY A: RESERVED FOR YOUTHS, WOMEN AND PEOPLE WITH DISABILITIES

Tender reference code	Tender Description	Eligibility
MTTVC/001/2026-2028	Tender for Supply and delivery of cleaning materials and related equipment etc.	Youths, Women and PWD
MTTVC/002/2026-2028	Tender for Supply and delivery of hospitality materials e.g., cutlery, and kitchen appliances etc.	Youths, Women and PWD
MTTVC/003/2026-2028	Tender for Supply and delivery of general stationeries e.g. reams, files etc.	Youths, Women and PWD
MTTVC/004/2026-2028	Tender for supply and delivery of fresh vegetables and fruits e.g. cabbages, onions, potatoes, Kales, nduma, ngwasi, oranges, melons etc.	Youths, Women and PWD
MTTVC/005/2026-2028	Tender for supply and delivery of cooking gas, dry firewood and charcoal etc.	Youths, Women and PWD
MTTVC/006/2026-2028	Tender for supply and delivery of cereals like white maize, Beans, Ndengu etc.	Youths, Women and PWD
MTTVC/007/2026-2028	Tender for supply and delivery of food stuffs e.g. Sugar, tea leaves, milk, cooking fat, salt, rice and maize flour etc.	Youths, Women and PWD
MTTVC/008/2026-2028	Tender for Provision of printing and binding services e.g. Envelopes and Identity Cards for students and staff etc.	Youths, Women and PWD
MTTVC/009/2026-2028	Tender for Provision of internet and website development and maintenance services etc.	Youths, Women and PWD
MTTVC/010/2026-2028	Tender for Provision of Asset tagging and signage design etc.	Youths, Women and PWD
MTTVC/011/2026-2028	Tender for Provision of landscaping and beautification activities etc.	Youths, Women and PWD

CATEGORY B: SUPPLY OF GOODS

Tender reference code	Tender Description	Eligibility
MTTVC/012/2026-2028	Tender for Supply and delivery of fashion design tailoring and dressmaking equipment, tools and materials etc.	Open
MTTVC/013/2026-2028	Tender for Supply and delivery of general office equipment and general office supplies e.g. Epson ink, tonners, computers, printers, laptops, cameras, mobile phones, calculators, public address system etc.	Open
MTTVC/014/2026-2028	Tender for Supply and delivery of sports uniforms and sports equipment etc.	Open
MTTVC/015/2026-2028	Tender for Supply and delivery of beauty therapy and hair dressing equipment, tools and materials etc.	Open
MTTVC/016/2026-2028	Tender for Supply and delivery of office furniture and trainee chairs etc.	Open
MTTVC/017/2026-2028	Tender for Supply and delivery of natural building materials e.g., timber, bricks, sand, ballast and hardcore etc.	Open
MTTVC/018/2026-2028	Tender for Supply and delivery of general hardware e.g., plumbing materials, metal bars, iron sheets, cement etc.	Open
MTTVC/019/2026-2028	Tender for Supply and delivery of Electrical and Electronic Engineering equipment, materials and fittings etc.	Open
MTTVC/020/2026-2028	Tender for Supply and delivery of agricultural inputs, tools and equipment etc.	Open
MTTVC/021/2026-2028	Tender for Supply and delivery of automotive, welding materials and equipment etc.	Open

CATEGORY C: PROVISION OF SERVICES

Tender reference code	Tender Description	Eligibility
MTTVC/022/2026-2028	Tender for Provision of installation, repairs and maintenance of computers server, MIS service custom tailor-made software's, internet connectivity etc.	Open
MTTVC/023/2026-2028	Tender for Provision of repairs and maintenance of computers, printers etc.	Open
MTTVC/024/2026-2028	Tender for Provision of repair and maintenance of workshop equipment and machines etc.	Open
MTTVC/025/2026-2028	Tender for Provision of insurance services for trainees on industrial training etc.	Open
MTTVC/026/2026-2028	Tender for Provision of insurance services for assets, property etc.	Open
MTTVC/027/2026-2028	Tender for Provision of Consultancy services for Audit etc.	Open
MTTVC/028/2026-2028	Tender for Provision of Consultancy services for Human Resource etc.	Open
MTTVC/029/2026-2028	Tender for provision of Legal Services etc.	Open

Pursuant to section 57 and 71 of the public procurement and asset disposal Act 2015, Machakos Town Technical and Vocational College wishes to update list of registered suppliers, contractors and consultants in various specific categories of goods, works and services.

In order to be considered for procurement opportunities, interested firms are required to submit registration application documents for specific categories.

Mandatory requirements

1. Business registration certificate.
2. KRA Pin certificate and valid KRA tax compliance certificate.
3. Signed form of tender.
4. Registration certificate with relevant body i.e. AGPO certificate National council of people with disabilities and ministry of public service youth and gender affairs.
5. Current trade business permit.
6. Copy of original institute receipt for bought documents.
7. Detailed company profile.
8. Copy of valid trade license from relevant authorities.
9. Dully filled and stamped confidential business questionnaire with disclosure of directors/ partners/ sole proprietor.

Interested eligible bidders may obtain tender documents from procurement office during working hours upon depositing a non-refundable fee of Kshs 1000 (one thousand) per category to institute Account or Pay bill and present the deposit slip or pay bill transaction message to the Accounts office. Bidders may download the documents from our website: www.machakostowntvc.ac.ke free of charge and notify the college immediately by email: machakostowntvc@gmail.com

Interested applicants will be registered for a maximum of three categories

Account details: KCB BANK; Machakos Branch

Account name: Machakos Town Technical and Vocational College

A/c. No. 1322796858 OR PAYBILL 522 533 A/C NO. 7794517

NOTE

1. For people living with disability (PWD), must attach registration documents with the special groups.
2. For special groups (youth, women, people living with disability category), the supplier must attach certificate or registration from Registrar of companies and AGPO Certificate. Canvassing is highly discouraged and may lead to automatic disqualification.
3. Failure to meet any of these requirements may lead to automatic disqualification of the tender.
4. Bidding Companies should attach valid CR12 Certificate

Dully filled in and completed pre-qualification documents in plain sealed envelopes clearly marked: Pre-qualification reference code, pre-qualification description should be addressed to

The Principal / Secretary BoG,

Machakos Town Technical and Vocational College

P.O Box 3544-90100

MACHAKOS

And dropped in the tender box situated at the administration's block at Machakos Town Technical and Vocational College on or before 1st October 2026 AT 11:00 AM

The documents will be opened immediately thereafter in the institute's boardroom in presence of interested bidders/or their representatives who choose to attend.



APPROVED FOR
CIRCULATION.